APPLICATION FOR PROPERTY TAX REBATE

FOR REGISTERED CHARITIES OCCUPYING COMMERCIAL OR INDUSTRIAL PROPERTY

*This application is due **the last day of February** of the year following the taxation year to which the application relates.*

This application consists of 2 parts, the applicant's declaration and the landlord's declaration, both of which must be fully completed prior to submission.

APPLICANT DECLARATION

Name of Registered Charity _____

Revenue Canada Charitable Registration Number [ ]

Attach proof of status as Registered Charity as defined in S. 248(1) of the *Income Tax Act*

Property Address _____

_____

Does the Charity lease _____/own _____ the property?
Please provide a copy of the lease agreement.

Name of Contact _____

Mailing Address (if different from above) _____

_____

Telephone No. (_____)_____**Fax: (___)**_____**Email:** _____

I certify that the above information is true, correct and complete. I authorize the release by third parties of all information the Regional Treasurer or Local Treasurer may require to verify the accuracy of any information submitted with this application. I also acknowledge that I must inform the Local Municipality of any changes in the above which affects my eligibility for a rebate.

Signature of Signing Officer _____

Name and Title of Signing Officer _____

Date _____

LANDLORD / PROPERTY OWNER DECLARATION

Name of Landlord / Owner _____
(please print)

Mailing Address _____

_____

_____

Telephone No. (_____)_____ **Email:** _____

Assessment Roll No. **24** __ __ - __ __ __ - __ __ __ - __ __ __ - __ __

Property Occupied by Registered Charity _____
(Full Address)

_____

This property tax rebate program is pursuant to and governed by Halton Region By-law Nos. 120-98, 75-01 and 48-03.

LANDLORD / PROPERTY OWNER DECLARATION CONTINUED

Property Class for Property occupied by charity _____ **Commercial** _____ **Industrial**

Tax Year of Rebate _____ **Occupancy Date of Charitable Organization at Present Address** **(yyyy/mm/dd)** _____

Total Annual Property Taxes Payable on Assessed Property **$**_____
This amount should agree to Municipal tax notices

Total Annual Property Taxes paid by Charity for Tax Year **$**_____ **"A"**

Registered Charity's Proportional Share of Rentable Space of Property _____ **%**

OR

Total Space of Building _____ **Sq Ft** **Occupancy Date of Charitable Organization at Present Address** **(yyyy/mm/dd)** _____

Total Space Occupied by Charitable Organization _____ **Sq Ft** **Property Tax $**_____ **Charged** **per Sq Ft per year** **Total Taxes Paid $**_____**"A" by Charity for Tax Year**

I certify that the above information is true, correct and complete.

Signature of Landlord / Owner _____ **Date** _____

Name of Landlord / Owner _____

Personal information is collected on this form per Halton Region By-law Nos. 120-98, 75-01 and 48-03 and will be used to determine eligibility for property tax rebates for registered charities.

If you have questions, contact Tax Policy staff at,
The Regional Municipality of Halton,
1151 Bronte Road,
Oakville, Ontario
L6M 3L1
(905) 825-6000 ext 7101

Submit the request to your Local Municipality:

City of Burlington	**Town of Halton Hills**	**Town of Milton**	**Town of Oakville**
426 Brant Street	1 Halton Hills Drive	150 Mary Street	1225 Trafalgar Road
PO Box 5080	Halton Hills, ON	Milton, ON	PO Box 310
Burlington ON	L7G 5G2	L9T 6Z5	Oakville, ON
L7R 4G4			L6H 0H3
(905) 335-7750	**(905) 873-2600**	**(905) 864-4142**	**(905) 338-4222**

FOR OFFICE USE ONLY

Local Municipality: _____ *Application No.* [ ]

Taxation Year For Which Rebate is Requested:_____ Date Application is received:_____

Charitable Status Verified: _____

Amount Eligible for Rebate 40% x "A" _____

Distribution of Rebate:

Local Municipality $

Region of Halton $

Education $

Total $

Approved by _____ *Date* _____

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